

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: November 15, 2006

Bulk Item: Yes X No

Division: Employee Services

Department: Benefits Office

Staff Contact Person: Maria Fernandez

AGENDA ITEM WORDING: Approval to advertise a Request for Proposals (RFP's): 1) Contract - Self-insured Group Health Program Third Party Administrator for claims administration 2) Contract - Utilization Review and Large Case Management administration 3) Contract - Pharmacy Benefits Manager 4) Contract - Employee Assistance Program 5) Insurance Policy - Group Life Insurance 6) Insurance Policy - Voluntary Vision and Dental Coverage 7) Insurance Policy - Voluntary (additional) Life Insurance and Dependent Life Insurance

ITEM BACKGROUND: Monroe County has been self-insured for their Group Health Plan since 1984.

PREVIOUS RELEVANT BOCC ACTION: BOCC directed on March 13, 2001 that a Request for Proposals be done for a self-funded, fully-funded and cafeteria plan. During a Special meeting of the BOCC on July 18, 2003 the Board directed staff to seek bids on the County's group health insurance program.

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval to advertise

TOTAL COST: Approx \$900.00

BUDGETED: Yes X No

COST TO COUNTY: Approx \$900.00 **SOURCE OF FUNDS:** Ad Valorem

REVENUE PRODUCING: Yes No **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty OMB/Purchasing Risk Management MS

DOCUMENTATION: Included Not Required

DISPOSITION:

AGENDA ITEM #



Office of the Employee Services Division Director
The Historic Gato Cigar Factory
1100 Simonton Street, Suite 268
Key West, FL 33040
(305) 292-4458 – Phone
(305) 292-4564 – Fax



BOARD OF COUNTY COMMISSIONERS

Mayor Charles "Sonny" McCoy, District 3
Mayor Pro Tem Dixie M. Spehar, District 1
George Neugent, District 2
Mario Di Gennaro, District 4
Glenn Patton, District 5

TO: Board of County Commissioners

FROM: Teresa E. Aguiar,
Employee Services Director

DATE: October 16, 2006

SUBJ: Approval to advertise for bids

This item requests approval to advertise a Request for Proposals for the following contracts and insurance policies:

- 1) Contract - Self-insured Group Health Program Third Party Administrator for claims administration: Currently, the vendor is Acordia National. The BOCC waived the bid process on June 15, 2005 due to a guaranteed 3 year rate. The contract expires September 30, 2008.
- 2) Contract - Utilization Review and Large Case Management administration: Currently, KPHA (Keys Physican Health Alliance) provides Pre-admission Certification and Medical Case Management services of the County's Health Insurance Program. The last bid was February 18, 2004 and the contract expires February 30, 2007.
- 3) Contract - Pharmacy Benefits Manager: Currently, the contract is with WHI (Wallgreens Health Initiatives). The contract is a joinder with KPHA. This company reviews drug utilization, outcome management and disease management for the County's prescription program. The bid was approved on September 21, 2005 and the contract expires September 30, 2008.
- 4) Contract – Employee Assistance Program: Currently, the County contracts with The Care Center for services in the lower, middle and upper keys. Last year the BOCC waived the bid process. The contract expires in March, 2007.
- 5) Insurance Policy - Group Life Insurance: Hartford is the carrier for the County's Life Insurance program. Life Insurance coverage for employees is \$20,000.00 up to age 70; \$14,000 age 70-74 and \$10,000 age 75 and over (ACCIDENTAL DEATHS - DOUBLE THE BASIC POLICY (NOT APPLICABLE TO RETIREES). Retiree coverage for those retired on or after 10/1/87 is \$20,000; \$10,000 at age 70. The policy was last bid in 2001 and expires September 30, 2007.
- 6) Insurance Policy – Voluntary Vision and Dental Coverage: American General handles the Vision and Dental Coverages. The third renewal of the policy expires December 31, 2007.
- 7) Insurance Policy – Voluntary (additional) Life Insurance and Dependent Life Insurance: Employees have requested that the County offer additional life insurance coverage for themselves and their dependents. Therefore, at this time, we should also request proposals for employees that wish to voluntary pay to have the additional coverage.